



COMMUNITY FOOD  
STRATEGIES

## Strategic Networking Meeting Record

*This tool is designed to record outcomes of discussions with food system stakeholders and decision makers. Print this sheet out, bring it with you to your meeting, and write your answers down immediately afterwards while the information is fresh. Once you are at a computer, use your answers from this sheet to fully document your meeting in your Strategic Networking Tracking spreadsheet.*

Meeting With [*name, organization, position*]:

Date:

Food Council Members in Attendance:

Which of our priority issues are important or intersect with their work?

In what ways does a relationship with this person/organization benefit the community we work with?

In what ways does a relationship with this person/organization support the work of the food council directly?

Are there upcoming projects or events that this person would be a great representative or collaborator?

What new information or stakeholders were uncovered as a result of this meeting?

What follow up opportunities exist to continue to stay engaged? Who is responsible/lead for follow up?